

**CITY OF CARLSBAD**

**COUNCIL POLICY STATEMENT**

Policy No.	<u>20</u>
Date Issued	<u>4/22/97</u>
Effective Date	<u>4/22/97</u>
Cancellation Date	_____
Supersedes No.	_____

General Subject: STREET NAMES AND ADDRESSES

Specific Subject: **STREET NAMING AND ADDRESSING POLICY**

Copies to: City Council, City Manager, City Attorney, Department Heads and Division Heads, Employee Bulletin Boards, Press, File

**BACKGROUND:** Due to the number of streets existing and planned in the City of Carlsbad, the City Council determined that it was in the public interest to adopt a policy for naming and numbering new public and private streets and changing the names of existing streets, according to authority given in Government Code Section 34091.1. The Community Development Director has determined that it is in the public interest to revise the existing policy for naming and numbering new public and private streets to conform to the Carlsbad Post Office's future computer processing system.

**PURPOSE:**

1. To establish a policy ensuring a uniform system for naming and addressing new public and private streets in subdivisions and developments in the City of Carlsbad.
2. To establish a policy ensuring a uniform system for changing existing street names in the City of Carlsbad.

**POLICY:**

1. All proposed new public and private street names shall conform to the Geographical Area Classification Map (Exhibit A) of this Policy.
2. All proposed street names (public and private streets) shall conform to the Authorized Street Designation List (Exhibit B) of this Policy.
3. The main name for a street shall be used only once.
4. All proposed building numbers shall conform to the general system for numbering buildings provided in this Policy.

**PROCEDURES:**

1. All tentative map developers shall submit street names for approval to the Planning Department for all private and public streets proposed. These names shall be shown on the first submittal of the Tentative Subdivision Map.

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2. In all cases, street names shall be consistent with the Council Policy. No street names will be approved that use the main name more than once. If there is a Toledo Street, there will never be a Toledo Way, Toledo Court, etc.
3. Street names within the City of Carlsbad must be limited to a total of sixteen (16) letters and spaces so that the names can be placed upon the standard name blanks.
4. Short streets, cul-de-sac streets, and winding streets have short names to facilitate placing their names on maps and plans.
5. In general, streets which change directions approximately 90 degrees between intersecting streets should have a different street name.
6. Street name changes may be requested by any of the following:
  - a) A letter form a private individual or body to City Council or Planning Commission
  - b) Resolution of Intention of the Planning Commission
  - c) Resolution of Intention of the City Council  
In all cases, it shall be the duty of the Planning Department to prepare a report discussing the justification for such a change, recommending a replacement name and discussing any effects of the change on other streets in the City.
  - d) Without following the procedures required by this policy, the City Council may directly approve a street name change when such change is due to overriding economic or social considerations.
7. A general system for numbering buildings in the City of Carlsbad is hereby established as follows:
  - a) On all streets running in a generally east and west direction, numbers shall start with 100 at the ocean and increase easterly.
  - b) On all streets running in a generally north and south direction, numbers shall start with 2300 at the northern border and increase in a southerly direction.
  - c) Even house numbers shall be located on the east and north side of the street and odd numbers shall be located on the south and west side.

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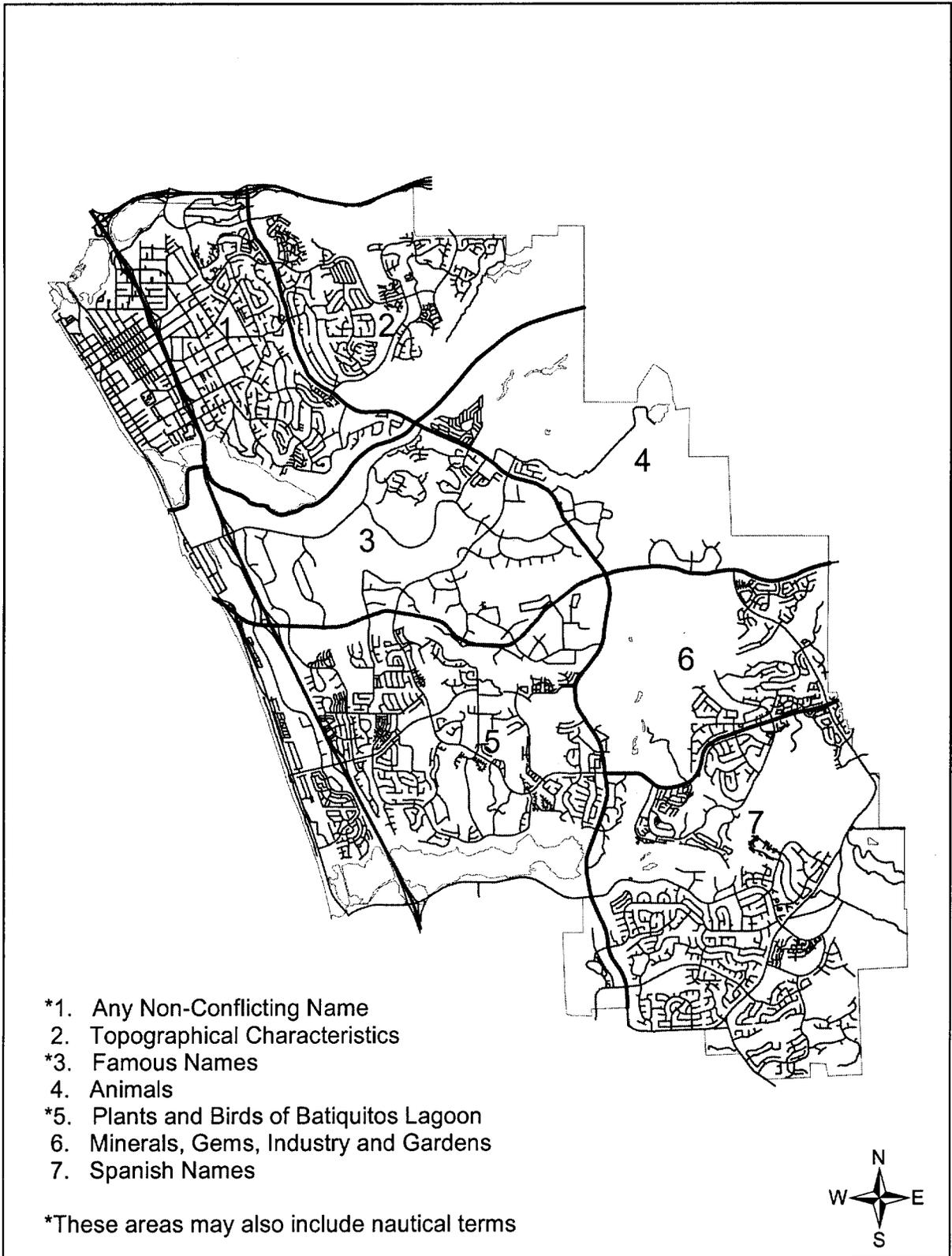
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8. All the addresses shall be assigned by the Development Processing Services Division. Addresses must be assigned prior to the issuance of a building permit.
  
9. Addresses shall be placed over or near the principal entrance and be easily seen from the street. Commercial and industrial building numbers shall be not less than six inches high; residential numbers shall not be less than three inches high. Both shall be in a contrasting color. Suites with an entrance on both sides of the building shall have the suite address at both entrances.

# Street Name Classification Map



September 10, 2002  
EXHIBIT "A"

## AUTHORIZED STREET NAMING POLICY

TYPE OF STREET	AUTHORIZED NAME(S)	SPANISH EQUIVALENT	REMARKS
Arterials (126' R/W)	Boulevard or Highway		Through streets of major importance, 126 or more feet in width running in a direction, should be limited to major thoroughfares which are to have tree-planted parkways.
Streets that have 60 feet to 102 feet of right of way	N-S Direction: N-S Direction: E-W Direction: E-W Direction:	Street (Calle) Drive (Paseo) Avenue (Avenida) Road (Camino)	Generally straight Generally curvy Generally straight Generally curvy
Residential Cul-de-Sac Streets (56') O.K. for Industrial, too	N-S Direction: E-W Direction:	Place (Sitio) Court (Corte)	
Residential Loop Streets (60') O.K. for Industrial, too	Circle Loop	(Circulo)	
Hillside Streets (40' R/W or more)	Lane		Similar to drives but of lesser importance and/or shorter in length
	Way	(Via)	Short, narrow street route to or between specific location(s)
	Terrace	(Terraza)	Commonly follows top of slope
	Grade	(Grado)	Steep slope
	View	(Vista)	View street