

COUNCIL POLICY STATEMENT

Policy No. 39

Date Issued 4/19/94

Effective Date 4/20/94

Cancellation Date _____

Supersedes No. 39 dated 2/19/91

General Subject: Administration

Specific Subject: Legislative Program

Copies to: City Council, City Manager, City Attorney, Department and Division Heads, Employee Bulletin Boards, Press, File

PURPOSE: To establish the guidelines of the City's legislative program.

BACKGROUND: Historically, the City handled legislation in an ad hoc procedure. As the number of bills the City addressed increased, so did the need to establish a program that more efficiently and effectively handled legislative matters. Staff researched the programs of several cities in San Diego County to develop an appropriate and flexible program for Carlsbad.

- POLICY:**
1. Participate in the County Legislative Coalition, which will serve to promote the unified position of municipalities in San Diego County to the State and Federal legislature.
 2. Adopt a legislative platform expressing the City's general legislative concerns.
 3. The Mayor or his/her designee will review specific bills for consistency with the platform. Bills of interest to the City not covered by the platform shall be forwarded to the entire City Council for consideration.
 4. Only the City Council may authorize a letter be sent on behalf of the City to oppose or support legislation. If a Board, Committee, Commission or advisory group believes the City should send such a letter, staff members for that group will forward the request to the City Manager's Office. The request will be processed according to this policy.

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- PROCEDURE:**
- A. Adopt the County Legislative Coalition's platform as a base and add to it as needed.
 - B. Staff will monitor the League of California Cities' Legislative Bulletin, the San Diego County Legislative Coalition, SANDAG and department heads to learn about bills which would have a direct and significant impact on the City of Carlsbad.
 - C. Staff will present pertinent bills to the Mayor or his/her designee for review. If a bill is consistent with the adopted platform, the Mayor or his/her designee will authorize appropriate action. If a bill is not covered by the adopted platform, it will be placed on the Council Agenda for consideration.
 - D. Staff will present requests from a Board, Committee, Commission or advisory group to support or oppose legislation to the Mayor or his/her designee for review. If a bill is consistent with the adopted platform, the Mayor or his/her designee will authorize appropriate action. If a bill is not covered by the adopted platform, it will be placed on the Council Agenda for consideration.
 - E. Staff will provide the full Council with a monthly update on the progress of key bills.